

# Coronavirus (COVID-19) Relief - Helping you access your benefits

Many of these programs are mutually exclusive, so once you have received one, you are no longer eligible for the others. They are most definitely not one size fits all. You could be leaving thousands on the table. We're here to help. We'll help you analyze your various options, taking into account your *unique business situation*, and determine where the very most bang for your buck lies. We'll calculate your financial benefit under each of the available programs, including:

- Payroll Protection Program (SBA 7(a) loan)
- Employee Retention Tax Credit (ERTC)
- FFCRA Sick Leave and Expanded FMLA
- Economic Injury Disaster Loan (EIDL) (SBA 7(b)(2))
- Expanded Unemployment Benefits
- Payroll Tax Deferral

## MESA

This level is for businesses who want us to take care of everything from A to Z, from calculating your benefits to ensuring the loan process goes smoothly.

## MONUMENT

This level is for those who want to pass off the busy work of applying for relief funds.

## BOOKCLIFF

This level is for those who are willing to do some of the busy work, while ensuring they are taking the highest advantage of relief.

SERVICE DETAILS	MESA	MONUMENT	BOOKCLIFF
■ Determine relief program eligibility (if you're not eligible, you pay us nothing)	✓	✓	✓
■ Calculate financial benefit under available programs	✓	✓	✓
■ Written report detailing findings	✓	✓	✓
■ Retrieve and compute information necessary from your accounting system	✓	✓	✗
■ Provide tracking spreadsheet for loan forgiveness and tax deposit deferral	✓	✓	✗
■ Meeting to go over findings (online or telephone)	✓	✓	✗
■ Prepare your payroll tax forms to claim credits	✓	✗	✗
■ Complete your loan paperwork for you	✓	✗	✗
■ Compile documentation for loan applications	✓	✗	✗
■ Meet with your loan officer (online or telephone)	✓	✗	✗
■ Pay our fee only <i>after</i> you receive your funds	✓	✓	✓
■ Your investment is just (percent of non-repayable grant/credit funds you receive	12%	11%	7%

You only pay us a small proportion of the funds we obtain for you, so you've got nothing to lose.

Note: Our fees are a tax-deductible expense, so the government will essentially pay up to 45% of our fees, depending on your tax rate.  
Refer to engagement letter for full details.



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ACCOUNTING

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